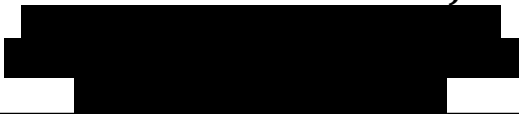


CAROLYN C. FELTON, MBA



September 29, 2024

Re: Consideration for the Appointment to the APS Board of Education

Attention: President Diana Autry and Akron Public Schools Board Members

It is my honor to submit my resume to you for consideration for the appointment to the open seat on the Akron Public Schools Board of Education. I retired from The University of Akron in 2019. I took some time to travel and relax and decided that I wanted to continue my almost twenty years in working to make a difference in students' education.

I have worked as a substitute teacher for Akron Public Schools since 2020. Currently, I am the long-term substitute teacher for Akron Alternative Academy (AAA) at Firestone Community Learning Center. In this position, I work with counselors and teachers to ensure students complete required courses to enable them to graduate.

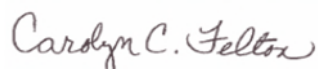
At The University of Akron, I first worked in Upward and was later promoted to the Assistant Program Director of the Educational Talent Search Program (ETS). In that position, I was responsible for overseeing the staff and service of 972 students annually, most of which were APS students. ETS is a federal grant funded program that is designed to enhanced students' educational knowledge to prepare them for college, trade schools, and/or military service through in-school workshops, summer programs, and college trips.

For more than forty years, I have been actively involved in the Akron community. Some of this involvement includes having served on a number of boards like Summa Women's Board and having been a former member of Akron Junior League. Currently, I am serving on ATHENA Akron's Executive Board as the ATHENA Akron PM Chair. I am also the current President of the Urban Ounce of Prevention Board and have been a life-time member of Delta Sigma Theta Sorority for more than twenty-three years. In 1991 I ran for Akron Clerk of Courts. Though I was unsuccessful, I bring the experience of having run for public office along with having worked on a numerous of local and state campaigns and agency levies. Through these experiences, I have formed a vast number of community relationships that I have mentioned throughout the years.

I am a team player and at the same time, I have the ability to work with a diverse group of individuals. I also have the knowledge and skills to be able to contribute sound and reasonable solutions to complexed issues.

I want to thank you in advance for your consideration of me for the open seat on the APS Board of Education. I also want to thank you for your service to the students in Akron Public Schools.

Sincerely,



Carolyn C. Felton

CAROLYN C. FELTON, MBA

PROFESSIONAL OBJECTIVE

I look forward to continuing to work in ensuring the academic success of students in the Akron community.

WORK EXPERIENCE

Akron Public Schools
10 North Main Street
Akron, Ohio 44308

2020 - Present
AAA Long-term
Substitute Teacher

The University of Akron (2005 – 2020)

Assistant Program Director, Educational Talent Search J 2010 - May 15, 2019 (Retired)

Responsibilities included:

- Principal researcher and writer of the federal grant.
- Overseeing the daily management and activities related to the operation of the program.
- Supervising work performances and trainings of contract professionals, clerical staff, tutors, summer instructors, and student assistants.
- Working with other university departments and collaborated with outside community agencies on programs and activities for students.
- Managing the expenditure of ETS budget.
- Developing and evaluating the implementation of programs and services to 972 students annually for the academic year and summer enrichment programs for middle and high school students.
- Communicating both orally and in writing with parents, students, university personnel, and community to inform and recruit participants for the program.
- Preparing reports monthly, quarterly, and annually to the U.S. Department of Education and The University of Akron.
- Developing, conducting, and overseeing parent/student workshops.
- Attending national and state seminars and trainings for federal grants and programs for updates in policy, procedures, and representation.

Academic Advisor, Upward Bound Classic

The University of Akron

2005 - 2010

(Promoted to Assistant Program
Director, ETS)

Responsibilities included:

- Developing and participating in parent/student workshops.
- Planning and attending special student events including college visits.
- Part of the recruitment team and interviewing process of new students for the program.
- Conducting school workshops to ensure the enrichment of students' knowledge of higher education.

Summit County Children Services

Community Relations Program Coordinator

1991 -2004

- Developed, coordinated, and implemented special projects for foster children.
- Worked with the community on special events and holiday donations.

EDUCATION

Master of Business Administration (MBA)	Malone University	August 1999
Bachelor of Arts in Management (BA)	Malone University	August 1996

COMMUNITY SERVICE

Women's Board Summa Health System 525 East Market Street Akron, OH 44304	Sustainer Member 2016 - 2019 Member 2010 - 2016
Urban Ounce of Prevention Behavioral Health Services, Inc. 1735 South Hawkins Avenue Akron, Ohio 44320	Board President (2020 – Present) Board Member 2018 – Present
Project Ujima, Inc. 765 Stoner Street Akron, Ohio 44320	Moderator/Volunteer 2015 - 2020
ATHENA Akron 2106 Braewick Circle Akron, Ohio 44313	Membership Chair (2019 – 2022) ATHENA PM Chair (2023) 2019 - Present
Delta Sigma Theta Sorority Akron Alumnae Chapter P.O. Box 1252 Akron, Ohio 44309-1252	Life-time Member 2001 - Present
Akron Urban League Guild 440 Vernon Odom Blvd. Akron, Ohio 44307	Member 2022 - Present
Summit County Federated Democratic Women Akron, Ohio	Member (2018 – Present) 2023 Correspondence Secretary